

ANNUAL GENERAL MEETING

Monday 11th November 2019
6.00pm

The Annual General Meeting of Action for ASD will take place on Monday 11th November 2019 at 6pm in the conference room (B53) at the Northbridge House, Elm St Business Park, Burnley, BB1 1PD

AGENDA

1. Financial Statement and Trustees Report of 31st March 2019
2. Chairman's report
3. Appointment of Trustees
 - resolution to reappoint the following trustees who are retiring by rotation: **Trevor James, Julia Palmowski**
 - resolution to appoint any persons who have been nominated in accordance with the Charity's Articles of Association:
4. Funding of Sessions
5. Any Other Business

Notes

There is no limit to the number of trustees which the Charity may have.

If you wish to become a trustee, or nominate another member as a trustee, please note that the Charity's Articles of Association require that a trustee:

- a) is over eighteen years of age,
- b) is not disqualified from acting as a trustee under the terms of the Charities Acts 1992 and 1993, or from being a company director,
- c) must be nominated for appointment in writing by a member of the Charity not less than fourteen days before the meeting, and the nominee must confirm in writing his/her willingness to be appointed – the nomination should be sent to the Charity's office. As required by the Articles of Association, we will then inform all members, not less than seven days before the meeting, of all nominations thus received.

Any member of the Charity over eighteen years of age may vote at the meeting, or appoint a proxy to vote on his/her behalf.

If you wish to appoint a proxy, please contact the Charity and a proxy form will be sent to you, which you must complete and return to the Charity's office 48 hours before the meeting, forms are also available to download from our website, www.actionasd.org.uk.

An organisation which is a member of the Charity may authorise someone to act as its representative at the meeting, and to vote on its behalf.